

APPENDIX C4.A. MAINE APPALACHIAN TRAIL CLUB TRAIL MAINTENANCE AGREEMENT

The Maine Appalachian Trail Club (MATC) hereby assigns and [volunteer] hereby accepts the responsibilities of a Trail Maintainer for the Appalachian National Scenic Trail in Maine between [starting point] and [ending point, including any assigned side trails], a distance of [mileage], effective [date of initial assignment]. The assignment includes any trails associated with campsites along the section.

A Trail Maintainer is expected to remove footpath obstructions, such as blowdowns, ingrowth, and other vegetation from the pathway, maintain paint blazes, repair rock cairns, clear and repair water bars, install signs, and remove trash and illegal fire rings from undesignated campsites. Work must be done according to the maintenance standards of the Appalachian Trail Conservancy. The Maintainer is required to submit a written report to his or her Overseer of all work done, within one week after the completion of each work trip. The report must include the date(s) and location(s) of the work, the name of the trip leader, the names of all workers, the total hours and miles expended by all workers in traveling to the work area, the total person-hours spent working on the Trail, and the work accomplished.

The MATC retains overall responsibility for the maintenance and management of this section of the Appalachian Trail. The Club will continue to oversee the Maintainer and will represent the Maintainer in all contacts and correspondence with landowners, public agencies, and the Appalachian Trail Conservancy. Trail location, the construction of bridges, and heavy footpath maintenance (such as rock work, bog bridges, ladders, and erosion control structures) are MATC functions, but some of this work may be done by the Maintainer, with the approval of his or her Overseer.

The MATC will offer support and training for the Maintainer and will provide all signs and man-made construction materials used on the Trail. Maintainers must comply with NPS/ATC requirements for chainsaw training and certification.

Trail Maintainers agree to inspect their assignments as early each spring after snowmelt as possible, and to report Trail conditions and plans for the season's work promptly to the District Overseer. The number of annual maintenance visits will depend on the work needed. Regular blowdown removal, waterbar cleaning, blazing, and brush clearing are critical. Needs for additional support for special work projects must be reviewed with the Overseer.

This Trail maintenance assignment is permanent so long as the terms of the agreement are met and the Maintainer remains an MATC member. The agreement may be terminated on request of the Maintainer, or by the District Overseer in case of unsatisfactory maintenance performance. The Maintainer may appeal termination by the Overseer to the Executive Committee of the Maine Appalachian Trail Club.

Signed _____ Signed _____
(Maintainer's address block) (District Overseer)

**APPENDIX C4.B. MAINE APPALACHIAN TRAIL CLUB CAMPSITE
MAINTENANCE AGREEMENT**

The Maine Appalachian Trail Club (MATC) hereby assigns and [volunteer] hereby accepts the responsibilities of a Campsite Maintainer for the Appalachian National Scenic Trail facility in Maine that is known as the [name of the campsite/shelter], effective [date of initial assignment].

A Campsite Maintainer is expected to inspect the campsite as early each spring after snowmelt as possible and report issues promptly to his/her District Overseer and/or the Campsite Committee. A typical inspection should: Remove obstructions, ingrowth, and other vegetation around campsites, including on any trails to the water source, privy and other designated campsite features. Remedy hazards such as dead trees that may threaten a facility. Clean out and rebuild the approved fire area. Remove all trash. Ensure the reliability of the water source. Inspect and clean out structures such as lean-tos, privies, and tent platforms. Maintain a hiker register at sites with lean-tos. Maintain appropriate trail and informational signs

The Maintainer is required to submit a report to the District Overseer and/or the Campsite Committee of all work done, within one week after the completion of each work trip. The report must include the date(s) and location(s) of the work, the name of the trip leader, the names of all workers, the total hours and miles expended by all workers in traveling to the work area, the total person-hours spent working at the site, and the work accomplished. Campsite and Lean-To Assessment/Inspection forms are available from the District Overseer, the Campsite Committee, or on the Club's webpage.

The MATC retains overall responsibility for the maintenance and management of this site on the Appalachian Trail. The Club will continue to oversee the work of the Maintainer and will represent the Maintainer in all contacts and correspondence with landowners, public agencies, and the Appalachian Trail Conservancy. Site location, the construction of campsites, lean-tos, sanitary facilities, and new fire areas are MATC functions, but some of this work may be done by the Maintainer, with the approval of the District Overseer and/or Campsite Committee.

The MATC will offer support and training for the Maintainer and will provide all signs and man-made construction materials used for campsites and structures. Needs for additional support for special work projects must be reviewed with the District Overseer and/or Campsite Committee.

This Campsite maintenance assignment is permanent so long as the terms of the agreement are met and the Maintainer remains an MATC member. The agreement may be terminated on request of the Maintainer, or by the District Overseer in case of unsatisfactory maintenance performance. The Maintainer may appeal termination by the Overseer to the Executive Committee of the Maine Appalachian Trail Club.

Signed _____ Signed _____
(Maintainer's address block) (District Overseer)

**APPENDIX C4.C. MAINE APPALACHIAN TRAIL CLUB CORRIDOR
MONITORING AGREEMENT**

The Maine Appalachian Trail Club hereby assigns, and [volunteer] hereby accepts the responsibilities of a Corridor Monitor for the Appalachian Trail corridor lands [description of land and total acreage and boundary monuments], effective [date of initial assignment].

A Corridor Monitor is expected to visit his or her assignment at least once a year. During that visit, the Monitor will inspect the lands within each tract for evidence of trespass or other abuse. Exterior corridor boundaries (where they exist), including boundary line blazes, signs, and monuments should be inspected periodically. Tracts or portions of tracts that are found to be particularly vulnerable to abuse must be visited more frequently, according to a system of priorities established by the Monitor and the Overseer of Lands. The condition of corridor information signs and gates or other obstructions on roads that cross the corridor should be included in the inspection. Other problems that should be watched for include use by vehicles or riding/pack animals, the cutting of timber or other vegetation, vegetation damage from activities (such as burning or herbicide application) on adjacent lands, the dumping of garbage or litter, geocaching, planting of agricultural crops, violations of any special restrictions and terms of the deed, evidence of developments or activities on adjacent lands that could have an adverse impact on the Trail or that pose a potential threat to corridor lands, and evidence of damage to the property from natural causes, such as fire, insects, disease, or natural soil erosion.

Corridor monitors must report the findings of corridor inspections to the Overseer of Lands, in writing (paper or electronic), preferably within one week after each inspection visit. Serious problems should be reported as soon as possible. The inspection report should include a record of the property inspected, a statement of problems found, recommendations for action, the date(s) of the inspection, the name(s) of all volunteers involved in the effort, and separate records of the total number of person-hours spent in travel and in the field, as well as the number of person-miles traveled. This information may be reported according to the standard MATC work trip report format or as a simple narrative, so long as all of the required information is included.

This corridor monitoring assignment is permanent so long as the terms of the agreement are met and the Monitor remains an MATC member. The agreement may be terminated on request of the Monitor, or by the Overseer of Lands in case of unsatisfactory monitoring performance. The Monitor may appeal termination by the Overseer to the Executive Committee of the Maine Appalachian Trail Club.

Signed _____ Signed _____
(Monitor's address block) (Overseer of Lands)